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EMPLOYEES' PROVIDENT FUND ORGANISATION
(Ministry of Labour & Employment, Govt. of India)
SUB REGIONAL OFFICE, V.K.COMPLEX
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No. KR/KNR/Adm/CT/EDP-AMC/2014

Dated: 02.04.2014

To

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Sub: Quotations for Comprehensive Annual Maintenance Contract of Computer Systems and Peripherals – reg.

Sir,

This Office wishes to put following Computer system and peripherals under Annual Maintenance Contract for one year from 01.05.2014 to 30.04.2015. The configuration and other details are mentioned in the enclosed Annexure.

The terms and conditions of the contract will be as follows:

- (a) The rate including tax quoted will remain in force during the period of contract and no demand for revision of rates on any account whatsoever will be entertained;
- (b) The rate should be shown item wise including tax;
- (c) The contract will be for “Full and Comprehensive maintenance service” i.e. if any part is required to be replaced the same will be replaced under the contract and no extra charges will be paid by the Department for any spare parts. It will be the responsibility of the company to provide genuine spare parts of the Computer Systems and peripherals and to keep all the machines in working order;
- (d) The intending firm may inspect the state of the Computer Systems and Peripherals before quoting rates. They may get in touch with EDP Section in this regard on any working day between 10.00 A.M. and 4.00 P.M.;

