



## कर्मचारी भविष्य निधि संगठन

EMPLOYEES' PROVIDENT FUND ORGANISATION

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(MINISTRY OF LABOUR & EMPLOYMENT, GOVT. OF India)

उप क्षेत्रीय कार्यालय, "भविष्य निधि भवन"

SUB REGIONAL OFFICE, "BHAVISHYANIDHI BHAVAN"

पत्र घे नं०/P.B.NO:1806, एरन्जिपालम पोस्ट /ERANHIPALAM.P.O.,

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### NOTICE INVITING QUOTATIONS FOR ANNUAL MAINTENANCE OF AIR CONDITIONERS INSTALLED AT OFFICE BUILDING OF EPFO, KOZHIKODE (CALICUT)

Sealed quotations are invited for the Annual Maintenance of Air Conditioners installed at Office Building of Employees Provident Fund Organisation at Kozhikode (Calicut) for a period of one year.

#### TERMS AND CONDITIONS

1. The interested parties shall submit the quotation specifying the annual maintenance cost for each air-conditioner separately under both (1) **Comprehensive annual maintenance contract** and (2) **Preventive maintenance contract**. The terms and conditions of service, scope of coverage providing spare parts and additional labour charges, if any shall be clearly mentioned separately for each contract as mentioned above, without giving any room for further claim or dispute.
2. They may inspect the site / location of airconditioners, on any working days between 10 am to 4 pm from 05.03.2016 onwards.
3. The sealed envelope should be superscribed "**QUOTATIONS FOR ANNUAL MAINTENANCE OF AIR CONDITIONERS INSTALLED AT OFFICE BUILDING OF EPFO, KOZHIKODE (CALICUT)**" and addressed to Regional Provident Fund Commissioner, Calicut on the above mentioned office address. **The quotation should reach this office on or before 21.03.2016 at 4 p.m.** The parties may also drop their sealed quotations in the box placed in Administration Section. The sealed covers will be opened at 3 pm on 22.03.2016 in the presence of parties, if any.
4. The rates quoted shall be inclusive of all taxes.
5. The payment will be made by account payee cheque at the end of each quarter of the year, after satisfactory rendering of service and on submission of the bill in duplicate.
6. The quotations sent in unsealed cover or open quotations will not be entertained.
7. For any clarification on the points mentioned above, parties may contact Administration Section on any working days from 05.03.2016 to 18.03.2016.
8. The Regional P.F. Commissioner reserves the right to accept or reject any or all quotations without assigning any reasons thereof.

( PRASANT. K )

REGIONAL PROVIDENT FUND COMMISSIONER

